



2021 Park Dedication Donation Form

First Name _____ Last Name _____

Company/Organization (if applicable) _____

Address _____

City _____ State _____ ZIP Code _____

Daytime Telephone _____ Mobile or Other Telephone _____

Email _____

Donation in memory or honor of _____

Dollar Amount included with this form: _____

Check any that apply to this application and your donation today:

New Tree, Ceremonial Dedication of Tree, Seed the Tree Fund; Dedicate an existing park bench or table, Replace/Refurbish an existing park bench or table, Add a new bench or table; Sponsor a Sculpture; Flower Fund
If applicable:

Park (Location) Preferred*: _____

Tree type - preferred selection (see website for list): _____

Bench Dedication Plaque language options (check one) and write the name as you would like it to appear:

Dedicated to _____ Donated by _____

Sign here to indicate that you have read and accept the terms and conditions as listed below/in this document:

Signature: _____ Date: _____

Please return completed application and payment to:

Saint Paul Parks Conservancy

1611 County Road B West, Ste 315, Saint Paul, MN 55113

Questions can be directed via email to office@saintpaulparks.org.

TREE(S)*

Sponsor a new Tree* in a Saint Paul Park (\$600)

Please see our website for a list of available tree species.

- Deciduous, 1.5"-2" diameter
- Evergreen, 4'-5'

Commemorative tree* planting ceremony with friends and family (\$1500)

Our staff will work with you to select a tree type and specific location that will honor your loved one.

Seed the Tree Fund (any amount)

Make a gift at any level and wherever you see saplings in a park, you will know you helped plant them.

**Terms and Conditions - Trees:*

Both new and existing trees are guaranteed for 5 years from date of dedication, barring vandalism or natural disaster. Trees that fail will be replaced at the next available planting season (*planting seasons are mid-April to early June and mid-September to early November*).

The Conservancy will make every effort to choose trees as close as is possible to your selected size, species and location given availability and environmental conditions. The City of Saint Paul retains the right to make all final decisions on locations and species selections for donated trees, and the right to relocate or remove any tree.

All dedicated trees are the property and responsibility of the City of Saint Paul and will be maintained at the same level as all other Saint Paul park elements.

The City of Saint Paul will replace a donated tree that fails to become established only once, and only during the first year.

The City of Saint Paul will determine the level of maintenance required for each donated tree and will not replace trees that are damaged by vandalism, accident, or natural causes such as insects or disease.

Parks are a place of enjoyment for everyone and have different purposes than a cemetery. While we look forward to you visiting your dedicated tree, please do not leave personal items such as artificial flowers, balloons, stuffed animals, candles, etc. Personal items left behind after your visit will be removed by Parks and Recreation staff.

Adding or removing any plant material in parks is not allowed without the City's permission.

You are responsible for keeping your contact information current with the Conservancy during the life of your dedication.

ORNAMENTAL BENCH OR TABLE

Available options:

- Dedicate an existing park bench or table (\$1,500 for a 10-year dedication)
- Replace/Refurbish one that's already in the perfect spot (\$3,500 for a 10-year dedication)
- Add a new bench or table (\$5,000 for a 10-year dedication; \$10,000 for Como Park or Mississippi River Boulevard)

Please be sure to enclose the total cost with this application (check payable to Saint Paul Parks Conservancy).

**Terms and Conditions – Ornamental Bench or Table:*

Bench dedication terms are in ten-year increments. Additional ten-year bench terms are \$1,500 per ten-year term and may be added anytime.

The Bench/Table style will be determined by the guidelines for each park.

All donated/dedicated benches, tables, and park elements are the property and responsibility of the City of Saint Paul and will be maintained at the same level as all other Saint Paul park elements. The City of Saint Paul retains the right to make all final decisions on location and renovation/relocation of existing benches, tables, and landscape elements.

Language options for your dedication plaque are: (1) "Dedicated to [Name]" or (2) "Donated by [Name]" We will work with you as needed to suggest appropriate layout for your plaque.

Your dedication plaque remains in place for the duration of the dedication. The Conservancy will replace the plaque one time as needed during the duration of the dedication. Thereafter the donor is responsible for plaque replacement due to damage or theft.

Parks are a place of enjoyment for everyone and have different purposes than a cemetery. We look forward to you visiting your dedicated spot, but please do not leave personal items such as artificial flowers, balloons, stuffed animals, candles, etc. Any personal items left at the site may be removed by Parks and Recreation staff.

Adding or removing any plant material in parks is not allowed without the City's permission.

You are responsible for keeping your contact information current with the Conservancy during the life of your dedication.

SPONSOR A SCULPTURE

- 10-yr dedication \$10,000 (lump sum or in annual payments)
- 5-yr dedication \$5,000 (lump sum or in annual payments)
- 2-yr dedication (\$2,500 payable up front)

FLOWER FUND

Bring generosity to life with seasonal blooms in your parks! When you make a donation of \$50 or more to the Flower Fund, the person you are honoring will receive a customized ecard or mailed certificate as a notification of this special gift.

- \$50
- \$75
- \$100
- \$150
- \$250
- \$500

Thank you for supporting Saint Paul Parks!